

# Ordering tickets

Stand size calculation after receipt of payment



## Ordering tickets for stand staff (Hanover)

### IMPORTANT INFORMATION

Free allocated tickets will only be made available after complete payment (stand rental invoice and advance payment for utilities)

You can order additional tickets for:

- Staff for your stand at the Hanover event
- Members of staff attending AT Digital

Two types of ticket are available

(NEW!):

- Exhibitor event ticket
- Exhibitor daily ticket

Place orders via the Exhibitor Service Portal (ESP) and manage and send tickets through the Ticket Service Centre (TSC)

Each member of staff needs their own registration code

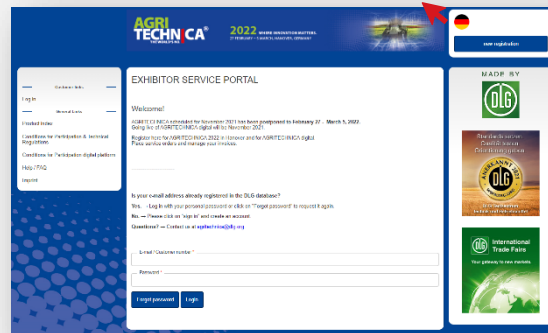
Contact:

ticketing@dlg.org

+49 69 24788-425

### 1 Open the Exhibitor Service Portal

<https://portalagritechnica.dlg.org/>



### 2 Open Service orders

Order number AFT-163978-Z1H9R1

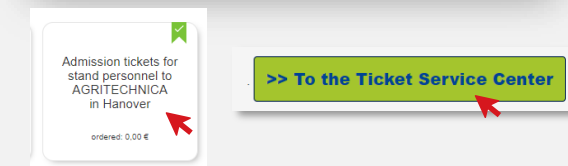
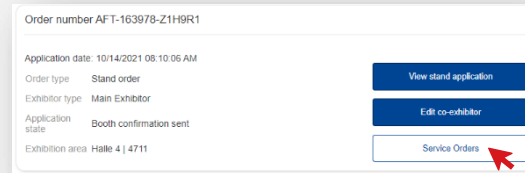
Application date: 10/14/2021 08:10:05 AM  
Order type: Stand order  
Exhibitor type: Main Exhibitor  
Application state: Booth confirmation sent  
Exhibition area: Halle 4 | 4711

View stand application

Edit co-exhibitor

Service Orders

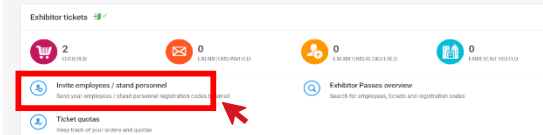
### 4 Return to Service orders and click on the "Tickets" tile



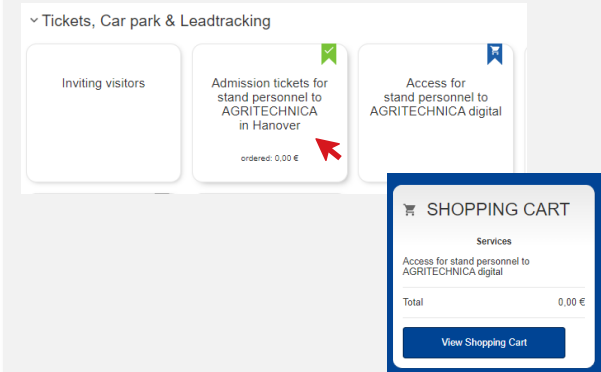
### 5 Manage tickets in the Ticket Service Center

Click on "Invite member of staff / stand staff" in the Ticket Service Center and follow the process.

Here, you can assign a registration code to each member of staff.



### 3 Order tickets and complete your order via the shopping basket



### 6 Send tickets

Your members of staff will receive an email from you containing their personal link to the registration process. After completing the short registration process, your members of staff will receive their ticket to "AGRITECHNICA Hanover".